

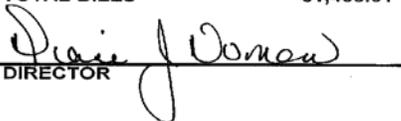
# Butler County Board of Elections Board Meeting Minutes January 17, 2017

The Butler County Board of Elections met on Tuesday, January 17, 2017, at 9.05 a.m. for a regular meeting. Roll call was taken and present were Chairman Frank Cloud, Member Kathy Wyenandt, Member Todd Hall, Member Chris Wunnenberg, Director Diane Noonan, Deputy Director Jocelyn Bucaro, Executive Assistant Donna DeFazio and Early Voting Administrator Eric Corbin.

Chairman Cloud submitted the bills for approval. Member Hall moved to approve the bills; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

BILLS January 17, 2017		
0100-5460-520000	Office supplies	1,219.63
0100-5460-521000	Postage	5,000.00
0100-5460-524000	Gas-fuel-oil	78.67
0100-5460-528000	Subscriptions	366.19
0100-5460-529000	Other mat'l & supplies	17,393.90
0100-5460-530075	Technology support	19,056.26
0100-5460-530500	Travel & training	900.00
0100-5460-536000	Contract services	37,114.36
0100-5460-530250	Advertising	306.00
PAID FROM THE GENERAL FUND		TOTAL BILLS 81,435.01
 CHAIRMAN		 DIRECTOR

**BILLS**  
**January 17, 2016**

**OFFICE SUPPLIES (520000)**

**Murphy Supply Company**

Kitchen supplies 349.49

**Office Depot Inc**

Toner supplies 807.74

Office supplies 21.45

Office supplies 7.78

Office supplies 33.17

**TOTAL OFFICE SUPPLIES (520000) 1,219.63**

**POSTAGE (521000)**

**Pitney Bowes**

Reserve account # 18850560 5,000.00

**TOTAL POSTAGE (521000) 5,000.00**

**GAS-FUEL-OIL (524000)**

**Tammy Cuevas**

Gas for county van,  
11/29/16 47.82

**Voyager Fleet Systems Inc**

Gas for county van,  
10/24/16 30.85

**TOTAL GAS-FUEL-OIL (524000) 78.67**

**SUBSCRIPTIONS (528000)**

**Journal News**

Yearly subscription and delivery 12/4/16-12/3/17 366.19

**TOTALSUBSCRIPTIONS (528000) 366.19**

**OTHER MATERIAL/SUPPLIES (529000)**

**Election Systems and Software Inc**

Ballot-on-demand 11/8/16 16,901.65

**Lowe's Companies, Inc**

10 heavy-duty tables 427.30

**Smith, Mickey**

Miscellaneous dinner meal supplies, 11/8/16 64.95

**TOTAL OTHER MATERIAL/SUPPLIES (529000) 17,393.90**

**TECHNOLOGY SUPPORT (530075)**

**Data Information Management Systems**

Dimsnet maintenance, November 6,684.52  
Dimsnet maintenance, December 6,684.52

**Election System and Software, Inc**

Download pollbook data and maintenance support, 11/8/16 5,687.22

**TOTAL TECHNOLOGY SUPPORT (530075) 19,056.26**

**TRAVEL & TRAINING (530500)**

**OAEO**

2017 OAEO conference registration fees, 1/10/16-1/13/16 900.00

**TOTAL TRAVEL & TRAINING (530500) 900.00**

**OTHER CONTRACT SERVICES (536000)**

**Frontier Communications**

Oxford monthly listing 11/22/16-12/21/16 5.00  
Oxford monthly listing 12/22/16-01/21/17 5.00

**Fairfield City**

Polling location custodial fees, 11/8/16 90.00

**Miami University , Hamilton**

Polling location custodial fees, 11/8/16 150.00

**Middletown City**

Polling location custodial fees, 11/8/16 720.00

**Miami University, Verity Lodge**

Polling location custodial fees, 11/8/16 150.00

**Neopost**

2017 standard maintenance fees 2 openers/inserters/folder 6,469.68

**Millenium Business System Inc**

Flex copies 10/28/16-11/27/16 253.95  
Flex copies 11/28/16-12/29/16 64.63

**Rumpke of Ohio Inc.**

Disposal of 450 Nickel Metal batteries 294.10

**Simplex Grinnell**

2017 intrusion monitoring system 408.00

**University Moving and Storage**

Pick-up and delivery of voting units, 11/8/16 28,324.00

**Wayne Township Hall**

Polling location custodial fees, 11/8/16 180.00

**TOTAL OTHER CONTRACT SERVICES (536000)**

**37,114.36**

**ADVERTISING (536000-530250)**

**Cox Media Group**

Digital ad to recruit pollworkers, August/September

306.00

**TOTAL ADVERTISING (536000-530250)**

**306.00**

Chairman Cloud submitted the minutes of November 21st, November 23<sup>rd</sup> and December 19, 2016 for approval. Member Hall moved to approve the minutes of November 21, 2016; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Member Wunnenberg moved to approve the minutes of November 23, 2016; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	abstain
Member Wunnenberg	yea

Majority in favor; motion carried.

Member Hall moved to approve the minutes of December 19, 2016; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Noonan acknowledged the Receipt of the follow Directives, Advisories and Memoranda from the Secretary of State:

**Directives**

12/27/2016 2016-52 Implementation of Online Voter Registration  
12/29/2016 2016-53 2016 Annual Report of Expenses of the Board

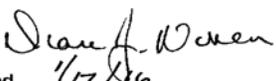
**Advisory** None

**Memorandum** None

Under Election Business, Director Noonan stated there is one candidate for the Board to certify for the November 7, 2017 General Election. Member Hall moved to certify Gary R. Salmon for Oxford Township Trustee for the November 7, 2017 General Election; seconded by Member Wyenandt. Roll call:

Chairman Cloud            yea  
Member Wyenandt        yea  
Member Hall                yea  
Member Wunnenberg     yea

All in favor; motion carried.

  
Certified 1/17/16  
Admin. Sign & Date

Butler County Board of Elections  
November 7th, General Election  
**Candidates**

**Oxford Township Trustee**

- Gary R. Salmon

Under Old Business, Director Noonan reviewed the chargebacks from the November 8, 2016 Presidential Election, which total \$6,081.14. Member Hall moved to approve the chargebacks ; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Noonan reviewed the two-percent raise approved by the Commissioners for the staff, which was previously discussed in December. Member Hall asked for more details regarding the raise. Director Noonan stated the 2017 budget approved by the Commissioners includes a two-percent raise for employees. They also approved an additional two-percent payment which can be distributed by the Board as directed. It is a one-time payment that is not included in the base pay for employees. Deputy Director Bucaro stated the additional two percent can be voted on at a later Board meeting as we will be receiving this money from the Commissioners at some time in March 2017. Member Wunnenberg asked that the Director and Deputy Director submit a proposal at a future Board Meeting for the distribution of the additional funds that will be received. There was discussion among the Board Members regarding performance-based raises for the additional payment. Chairman Cloud stated he is opposed to performance-based raises due to morale issues and favoritism. Member Hall stated that the Board spent a lot of time discussing salaries about a year and half ago. He also stated that he witnessed perfection from the staff in 2016. Member Wyenandt asked for Director Noonan and Deputy Director Bucaro's views regarding performance-based raises. Director Noonan stated she came from the private sector and performance-based raises were used. Deputy Director Bucaro stated there is an issue with not using performance in the instance of an employee who is terminated for cause because they may demonstrate they have received pay raises each year, making a separation of employment suit more difficult. She noted that employees were not reviewed last year due to 2016 being such a busy election year. Deputy Director Bucaro added it is bad for morale when they do not get incentive for working harder and bad for morale when the employees feel

they are competing with each other. Member Hall stated he values employee reviews because you can alleviate issues with periodic discussions held quarterly or semi-annually. He suggested to Director Noonan and Deputy Director Bucaro to create a policy of periodic discussions with employees incorporating questions such as: How is your job? or How is management working for you? Member Wyenandt stated she feels the Board of Elections can be a high stress environment and that would be another reason to have discussions with the employees more than once a year. Member Wunnenberg stated the performance-incentive payment allows the Board to recognize employees who have excelled at their job. Member Wunnenberg asked if the discussion about those receiving the incentive payment can be done in Executive Session and then only the total bonus amount being approved would be publicly announced, not individual amounts. Deputy Director Bucaro stated she will check with Prosecuting Attorney Roger Gates to clarify the laws regarding executive session and announcing the results in public session. Member Wunnenberg moved to approve a two-percent increase for all employees effective January 9, 2017; seconded by Member Hall. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor: motion carried.

At 9:20 a.m. Secretary of State Regional Liaison Beth Hamad joined the meeting.

Under New Business, Director Noonan submitted the Certificate of Records Disposal (RC3) for materials that have met their retention dates. Member Hall moved to approve the Certificate of Records Disposal (RC3) effective January 31, 2017; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor: motion carried.

**RECORDS DISPOSAL**

Butler County Board of Elections Diane J. Noonan 513-887-3700 Board of Elections & Records Center  
 (local government entity) (unit) (contact person) (telephone number) (location of records)  
 1802 Princeton Road Suite 600 Hamilton 45011 Butler No RC-3 Required per HB 153  
 (address) (city) (zip code) (county) To be filed w/ Butler County Record Commission  
 Record Commission Secretary: Rhonda L. Freeze 513-887-5607 or freeze@butlercountyoio.org

I hereby certify that the records listed on this RC-3 and attachments are being disposed of according to the time periods stated on the **approved Records Retention Schedules (RC-2)**. No record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. It is a responsibility of the local government to ensure the preservation and accessibility of any records retained in electronic format.

*Diane J. Noonan*  
 Diane J. Noonan

*Rhonda L. Freeze*  
 Director

53-887-7914  
 (telephone number)

**Please Note: The State Archives retains RC-3 forms for seven years. It is strongly recommended that the Records Commission retain a permanent copy of this form.**

**RECORDS DISPOSAL**

Butler County Board of Elections  
 (political subdivision name) (unit)

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	(4) Media Type To be retained (if any)	(5) Inclusive Dates of Records		(6) Proposed date of destruction	(7) BOE Review
	Schedule Number	Date the RC-1 or RC-2 was approved by the Records Commission			From	To		
<b>Bids Unsuccessful</b> 2 years after a bid is awarded	CBE-08 BOE-08	09/17/2014	Paper/Electronic		Unsuccessful bids & bid in group awarded 2014 and prior		01/31/2017	
<b>Bids Successful/Contract</b> 15 years after completion	CBE-09 BOE-09	09/17/2014	Paper/Electronic		Contract expired 2001 and prior		01/31/2017	
<b>Campaign Expense Report</b> 6 years	CBE-11 BOE-11	09/17/2014	Paper/Electronic		2010 and prior		01/31/2017	
<b>Central Committee Notices/Member List</b> 2 years Notices 4 years Lists	CBE-12 BOE-12	09/17/2014	Paper/Electronic		Notices 2014 and prior Lists 2012 and prior		01/31/2017	
<b>Chargeback Record</b> 3 years +audited	CBE-15 BOE-15	09/17/2014	Paper/Electronic		Audited 2013 and prior		01/31/2017	

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	(4) Media Type To be retained	(5) Inclusive Dates of Records	(6) Proposed date of destruction	(7) BOE Review
Ledger of Receipt & Expenditures 6 years + audited	CBE-17 BOE-17	09/17/2014	Paper/Electronic		Audited 2010 and prior	01/31/2017	
Resolutions Bond Issues that Passed (Bond Expired)	CBE-26A BOE-26A	09/17/2014	Paper/Electronic		Bonds that expired 12/31/2016 and prior	01/31/2017	
Resolutions – copies of Bond Issue Resolutions 5 years after on ballot	CBE-26B BOE-26B	09/17/2014	Paper/Electronic		Copies of Bond Issue Resolutions for years 2011 and prior	01/31/2017	
Transfer of Registrations 4 years	CBE-34 BOE-34	09/17/2014	Paper/Electronic		2012 and prior	01/31/2017	
Directives/Advisories 1 + 5 years after sent to Records Center (6 years)	CBE-35 BOE-35	09/17/2014	Paper/Electronic		Received 2010 and prior	01/31/2017	
Primary Voter Challenge 2 years	CBE-37 BOE-37	09/17/2014	Paper/Electronic		2014 and prior	01/31/2017	
Registration Confirmation Notices 4 years	CBE-44 BOE-44	09/17/2014	Paper/Electronic		2012 and prior	01/31/2017	
Confirmation Notice Responses 5 years	CBE-45 BOE-45	09/17/2014	Paper/Electronic		2011 and prior	01/31/2017	

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	(4) Media Type To be retained	(5) Inclusive Dates of Records	(6) Proposed date of destruction	(7) BOE Review
Confirmation/Acknowledgement Notices 5 years	CBE-46 BOE-46	09/17/2014	Paper/Electronic		2011 and prior	01/31/2017	
Chain of Custody Forms 2 years	CBE-50 BOE-50	09/17/2014	Paper/Electronic		2014 and prior	01/31/2017	
Proclamations of Elections/Legal Advertisements 1 year	CBE-51 BOE-51	09/17/2014	Paper/Electronic		2015 and prior	01/31/2017	
Challenge Forms 2 years	CBE-52 BOE-52	09/17/2014	Paper/Electronic		2014 and prior	01/31/2017	
Observer Forms 1 year	CBE-53 BOE-53	09/17/2014	Paper/Electronic		2015 and prior	01/31/2017	
Census Block Forms 4 years	CBE-54 BOE-54	09/17/2014	Paper/Electronic		2012 and prior	01/31/2017	
Voter Affirmation/Form 10T 2 years	CBE-55 BOE-55	09/17/2014	Paper/Electronic		2014 and prior	01/31/2017	
Verification of Handicap Accessible/Polling Locations 1 year	CBE-56 BOE-56	09/17/2014	Paper/Electronic		2015 and prior	01/31/2017	

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	(4) Media Type To be retained	(5) Inclusive Dates of Records	(6) Proposed date of destruction	(7) BOE Review
Certification of Training Hours 2 years	CBE-57 BOE-57	09/17/2014	Paper/Electronic		2014 and prior	01/31/2017	
Mailing Envelopes Containing Voted Absentee Ballots 60 days	CBE-59 BOE-59	09/17/2014	Paper/Electronic		11/30/2016 and prior	01/31/2017	
Election Calendars Until no longer of administrative value	CBE-58 BOE-58	09/17/2014	Paper/Electronic		No longer of administrative value	Ongoing	
Certificates of Results 6 years	CBE-63 BOE-63	09/17/2014	Paper		2010 and prior	01/31/2017	
Evidence or Materials used for Protest Hearing 1 year	CBE-66 BOE-66	09/17/2014	Paper		Elections with no pending legal actions held 12/31/2015 and prior	01/31/2017	
Yearly Report to Secretary of State/Election Expenses 4 years	CBE-67 BOE-67	09/17/2014	Paper/Electronic		Report filed 2012 and prior	01/31/2017	
Report Forms on Organization or Reorganization of Board of Elections 6 years	CBE-68 BOE-68	09/17/2014	Paper/Electronic		2010 and prior	01/31/2017	
Reimbursement Records on Cost for Training Pollworkers 2 years + audited	CBE-69 BOE-69	09/17/2014	Paper/Electronic		Audited 2014 and prior	01/31/2017	

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	(4) Media Type To be retained	(5) Inclusive Dates of Records	(6) Proposed date of destruction	(7) BOE Review
Transmittal Forms 2 years	CBE-73 BOE-73	09/17/2014	Paper		2014 and prior	01/31/2017	
Copies of Identification from Electors for Voter Registration or Absentee Ballot Application 6 months from date of election	CBE-74 BOE-74	09/17/2014	Paper		Verifications received/dated 7/31/2016 or prior	01/31/2017	
Copies of Identification provided by UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) voter with Federal Postcard Application 4 years after receipt	CBE-76 BOE-76	09/17/2014	Paper		Received 12/31/2012 or prior	01/31/2017	
Election Administration & Voting Survey Biennial Reports 2 years + 3 months	CBE-78 BOE-78	09/17/2014	Paper/Electronic		Report filed October 31, 2014 and prior	01/31/2017	
Election Administration Plan 2 years	CBE-79 BOE-79	09/17/2014	Paper/Electronic		2014 and prior	01/31/2017	
Precinct Election Official Performance Assessment 15 months	CBE-80 BOE-80	09/17/2014	Paper/Electronic		Assessments 10/31/2015 and prior	01/31/2017	
Local Option Petitions 4 years	CBE-81 BOE-81	09/17/2014	Paper/Electronic		Petitions filed 2012 and prior	01/31/2017	

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	(4) Media Type To be retained	(5) Inclusive Dates of Records	(6) Proposed date of destruction	(7) BOE Review
Notice of Board of Election Meetings 2 years + 6 months	CBE-82 BOE-82	09/17/2014	Paper/Electronic		Meeting Notices 6/01/14 and prior	01/31/2017	
Certificate of Appointment 4 years	CBE-83 BOE-83	09/17/2014	Paper/Electronic		2012 and prior	01/31/2017	
County Job & Family Service Voter Registration Report 1 year	CBE-84 BOE-84	09/17/2014	Paper/Electronic		2015 and prior	01/31/2017	
Returned Undeliverable Notices 4 years	CBE-85 BOE-85	09/17/2014	Paper/Electronic		2011 and prior	01/31/2016	
Post- Election Audit Reports Prior to January 11, 2015	CBE-87 BOE-87	09/17/2014	Paper		Prior to 1/11/2015	01/31/2017	
Ethics Forms 1 year	CBE-88 BOE-88	09/17/2014	Paper		2015 and prior	01/31/2017	
Power of Attorney Forms Revoked or Elector no longer Registered	CBE-90 BOE-90	09/17/2014	Paper		Revoked or Elector no longer registered	01/31/2017	
Elected Official and Appointment Certification Forms 6 years	CBE-91 BOE-91	09/17/2014	Paper		2010 and prior	01/31/2017	

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	(4) Media Type To be retained	(5) Inclusive Dates of Records	(6) Proposed date of destruction	(7) BOE Review
Division of Liquor Control Requests 6 months	CBE-92 BOE-92	09/17/2014	Paper		07/31/2016 and prior	01/31/2017	
Precinct Election Official 1 year	CBE-93 BOE-93	09/17/2014	Paper		2015 and prior	01/31/2017	
Former Presidential Ballot 22 months (Federal Elections)	CBE-94 BOE-94	09/17/2014	Paper		Federal Election 2014 and prior	01/31/2017	
Certification of District Candidates 6 months	CBE-96 BOE-96	09/17/2014	Paper		Certifications 07/31/2016 and prior	01/31/2017	
Declaration of Intent to Change Political Party 10 years	CBE-99 BOE-99	09/17/2014	Paper/Electronic		2006 and prior	01/31/2017	
Provisional Voter Precinct Verification 4 years	CBE-101 BOE-101	09/17/2014	Paper/Electronic		2012 and prior	01/31/2017	
Accident Reports 2 years after fiscal year	BOE.ADM 900	08/27/2012	Paper		2014 and prior	01/31/2017	
Agenda 4 years after Board Approved	BOE.ADM. 901	08/27/2012	Paper		Board Approved 2012 and prior	01/31/2017	

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	(4) Media Type To be retained	(5) Inclusive Dates of Records	(6) Proposed date of destruction	(7) BOE Review
Audio Recordings of Meetings After Summarized/Written into Minutes	BOE.ADM. 902	08/27/2012	Audio		Summarized and Written into Minutes & Approved	Ongoing	
Budgets 3 years	BOE.ADM 903	08/27/2012	Paper/Electronic		2013 and prior	01/31/2017	
Financial Records 3 years and audited	BOE.ADM. 904	08/27/2012	Paper/Electronic		Audited 2013 and prior	01/31/2017	
Litigation Records 5 years after case closed All appeals exhausted	BOE.ADM. 905	08/27/2012	Paper/Electronic		Cases closed 2011 and prior + all appeals exhausted	01/31/2017	
Contracts 15 years after expiration	BOE.ADM. 906	08/27/2012	Paper/Electronic		Expired 2001 and prior	01/31/2017	
Unsuccessful Employment Applications/Resumes 3 years	BOE.ADM 907	08/27/2012	Paper/Electronic		Received 2013 and prior	01/31/2017	
Federal Grant Files Maintained per grant mandates	BOE.ADM. 908	08/27/2012	Paper/Electronic		Grants released and audited	Ongoing	
Insurance Policies 2 years after expiration	BOE.ADM. 909	08/27/2012	Paper/Electronic		Expired 2014 and prior	01/31/2017	

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	(4) Media Type To be retained	(5) Inclusive Dates of Records	(6) Proposed date of destruction	(7) BOE Review
Leave Requests/Work Schedule Until no longer of administrative value	BOE.ADM. 910	08/27/2012	Paper/Electronic		No longer of administrative value	Ongoing	
Payroll Records 3 years + audited	BOE.ADM. 911	08/27/2012	Paper/Electronic		Audited 2013 and prior	01/31/2017	
Personnel Records 2 years after employee terminates	BOE.ADM. 912	08/27/2012	Paper	Retirement waiver, service record, and leave balance	Employees terminated 2014 and prior	01/31/2017	
Logs Incoming Calls 6 months + no longer of administrative value	BOE.ADM. 913	08/27/2012	Paper/Electronic		Logs created July 2018 and prior + No longer administrative value	01/31/2017	
Travel Expense Requests 3 years + audited	BOE.ADM. 914	08/27/2012	Paper/Electronic		Audited 2013 and prior	01/31/2017	

Under the Director's Report, Director Noonan stated the Preble Shawnee Local School District has submitted a school levy to be placed on the ballot for the May 2, 2017 Special Election. It is possible that Middletown may request a levy for senior citizens, the Village of Seven Mile a tax levy, The City of Hamilton a charter amendment regarding petitions and a Primary Election in Sharonville.

She stated the Election Assistance Commission report was submitted to the

Secretary of State's office last week. This report covered 2014-2016 with registrations, name changes, etc. with over 115,000 record changes during that time.

Director Noonan stated the Poll Worker Department is hosting a recognition breakfast for the poll workers who worked during the 2016 elections. It is on March 10, 2017 from 8:00 a.m. to 10:00 a.m. at Board of Elections in Conference Room C. She also noted that the cost is about \$4.50 per person so we are estimating the total cost to be around \$1,200. There will be awards and certificates given to some of the participants. Member Hall asked if there is a contingency plan if the response is larger than anticipated. He stated that possibly two different breakfasts could be offered. Deputy Director Bucaro stated she and Director Noonan would consider that possibility.

Under the Deputy Director's Report, Deputy Director Bucaro stated we have sent a survey to poll workers seeking feedback on their Location Supervisors. We may award a Location Supervisor of the Year and Poll Worker of the Year at the Poll Worker breakfast, which would include a Republican and a Democrat.

Deputy Director Bucaro stated the OAEO Conference was last week and it went well. She has asked Laura Pietenpol from Secretary of State's Office to schedule the Summer Conference as soon as possible.

The state Office of Administrative Services is putting together a statewide request for proposals for voting equipment. Vendors may start providing pricing on new equipment by the end of January 2017. The State is intending to fund new voting equipment in the new biennial budget, which the Governor will release in February 2017. The legislators will take it up in their sessions in March 2017. Member Hall questioned how many vendors are involved in the process. Deputy Director Bucaro stated there are two vendors, Dominion and ES&S with DRE systems in certification with the Election Assistance Commission. All systems must be certified with the EAC before they can be

submitted to the State of Ohio for approval. Deputy Director Bucaro stated the Butler County BOE likes the Dominion DRE better than the ES&S DRE, especially since their pricing was 6 to 7 million dollars. Dominion has a managed services plan that you can pay over time. Member Hall asked if there were any other voting machine vendors. Deputy Director Bucaro stated there are two other large companies, Unisyn and Hart, but both of them are optical scan paper systems only.

Deputy Director Bucaro stated we also need to upgrade our e-pollbooks in 2017. It is more pressing than the voting equipment due to the appropriations from the State that expires June 30, 2017. Member Hall asked about the cost of the new e-pollbooks. Deputy Director Bucaro stated our cost would be between \$75,000 to \$100,000 but the total cost of the equipment could be around \$500,000.

Director Noonan stated the new e-pollbook must be compatible with the new voting equipment. Deputy Director Bucaro explained that the e-pollbook uses a voter access card that must fit into the new voting equipment. Member Hall asked when a decision would be made regarding the new voting machines.

Deputy Director Bucaro stated there are some unknown questions such as: Is the State going to provide money? How much is the new system going to cost? Will the new system be certified in 2017? She stated that if we do not get a new system this year it would be better to wait until 2019. Deputy Director Bucaro stated currently the ES&S e-pollbook will work with a new system. Votec has an e-pollbook that works with our system. Jay Klein and Joe Andrews, Election Technology Specialists, did not like how it encodes the voter access cards.

Tenex Solutions, which Hamilton County uses, has an e-pollbook and they are going to bring it to the office to demonstrate their product. Member Hall asked for a detailed report on the different choices that we will have and what they will provide for a future Board Meeting.

With no further business, Member Wyenandt moved to adjourn; seconded by

Member Hall. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea

Member Hall                    yea  
Member Wunnenberg        yea

All in favor; motion carried.

The meeting was adjourned at approximately 10:00 a.m.

\_\_\_\_\_  
Frank Cloud, Chairman

\_\_\_\_\_  
Diane Noonan, Director

\_\_\_\_\_  
Todd Hall, Member

\_\_\_\_\_  
Chris Wunnenberg, III Member

\_\_\_\_\_  
Kathleen Wyenandt, Member