

**Butler County Board of Elections
Board Meeting Minutes
March 6, 2017 - Reorganization**

The Butler County Board of Elections met on Monday, March 6, 2017, at 9:20 a.m. for a special meeting. Roll call was taken and present were Chairman Frank Cloud, Member Kathleen Wyenandt, Member Todd Hall, Member Chris Wunnenberg, Director Diane Noonan, Deputy Director Jocelyn Bucaro, Executive Assistant Donna DeFazio, Early Voting Administrator Eric Corbin and guest Judge Michael Oster.

Chairman Cloud stated the purpose of the meeting is for reorganization of the Board pursuant to Directive 2016-51 and Ohio Revised Code 3501.09. A temporary chairperson must be selected. Member Wyenandt moved to select Frank Cloud as temporary chairperson; seconded by Member Wunnenberg. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Chairman Cloud stated the next order of business is to appoint a Director of the Butler County Board of Elections. Member Wunnenberg moved to appoint Diane Noonan as Director; seconded by Member Hall. Chairman Cloud asked for other nominations. Member Wyenandt moved to appoint Jocelyn Bucaro as Director; no second was made. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Chairman Cloud stated the next order of business is to appoint a Deputy Director of the Butler County Board of Elections. Member Wyenandt moved to appoint

Jocelyn Bucaro as Deputy Director; seconded by Chairman Cloud. Chairman

Cloud asked for other nominations but there were none made. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Chairman Cloud stated the next order of business is to appoint a Chairperson.

Member Wunnenberg moved to appoint Frank Cloud as Chairperson; seconded by Member Wyenandt. Chairman Cloud asked for other nominations but there were none made. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

At 9:24 a.m. Chairman Cloud called for a recess. Member Hall moved to go into recess; seconded by Member Wunnenberg. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The oath of office was administered by Judge Michael Oster, Common Pleas Judge to the Board Members, Director, Deputy Director and the staff.

At 9:27 a.m. Chairman Cloud stated the meeting is back in session.

Deputy Director Bucaro reviewed the packet of information regarding the Electronic Poll Book procurement. The packet included specifications we are using to evaluate e-pollbook vendors, and fact sheets and score cards for the three vendors who have presented their product. She stated there is one more vendor, ES&S, who is coming in to present their updated product on Monday,

March 13, 2017. One of the criteria is that the equipment must work with our current voting system so we are working with the four vendors whose products work with the current system. Tenex is the best e-pollbook vendor that we have viewed so far. It is an iPad tablet with a Bluetooth printer that has an encoder that plugs into the lightning port in the iPad. Each vendor provides full customer control over the election setup so there are no per election charges like we currently pay to ES&S. Tenex has a lot of features that the other vendors do not offer, including features that would allow the poll workers to process payroll and update their address or contact information. If they have a poll worker who does not show up to work, it has a list of replacement workers that the Location Supervisor could access. Training would be simple with the Tenex e-pollbook as they have a reset button to clear out the voters who have been voted during training. All of the systems scan a driver license. Tenex and KNOWiNK systems, which scored second highest, enables the bar code of a paper ballot to be scanned and would record the stub number off of the paper ballot. There are some voter forms which could be printed also. Both Tenex and KNOWiNK can text, print, or email the voter step by step directions to their correct polling location. There can also be a video conference call to the poll worker who has a problem that we need to view. Tenex has the simplest ability to update the supplemental download for those who voted on Monday. It scans a barcode and automatically updates the e-pollbook. Tenex also has a paper ballot tracking inventory so we would be alerted when the supply is getting low. They also have a widget for voter turnout that could be placed on the website and could be monitored by the press, candidates or voters. Tenex is the only one to offer election night reporting and help desk software which can be used throughout Election Day. We currently pay a separate vendor for this at a cost of about \$18,000 yearly.

Director Noonan stated the scoring of the vendors was done by herself, Deputy Director Bucaro, Jay Klein and Joe Andrews. Deputy Director Bucaro stated Tenex and KNOWiNK are approximately the same price of \$564,000 total. Both companies have a \$50,000 software licensing and maintenance fee. However,

with Tenex we subtracted \$18,000 that we would be saving on the Election Night reporting and help desk software as that is included in their package. CEO Ravi Kallem of Tenex indicated there could be a discount up to \$35,000 so the total cost for Butler County would be approximately \$135,000 with the additional State reimbursement of \$394,496.05. The Ohio counties that have Tenex equipment include Hamilton, Cuyahoga, Lake, Ashtabula and Clark. KNOWiNK has more customers in Ohio than Tenex with 29 counties including Franklin, Delaware, Greene and Preble. Deputy Director Bucaro stated ES&S is making a presentation next week.

Director Noonan stated she spoke with Commissioner T.C. Rogers and he indicated they are having discussions about the purchase of the electronic poll books. Member Wunnenberg asked about the security of the system. At the March 20th Board Meeting Jay Klein and Joe Andrews will explain the security details.

Deputy Director Bucaro stated that our current poll books have a hard-wired connection that enables us to connect them together so the tablets communicate with each other and the voter can check-in at any line. The new e-pollbook system will have either a Bluetooth connection or work through a wireless virtual private network in the polling location. The poll workers would use WiFi to send a text message to the voter with directions. Member Hall asked what percentage of the polling locations have WiFi capabilities. Deputy Director Bucaro stated there would be additional cost for the WiFi service. The vendors estimate the WiFi cost with a wireless service provider at approximately \$2,670 per election plus a \$1,335 per year for activation. Director Noonan stated there is a meeting with Butler County IT Director Eric Fletcher tomorrow to review all the details. Deputy Director Bucaro stated they would also be discussing with Eric Fletcher improving the WiFi at the Board of Elections in order to download election files on the iPads.

Deputy Director Bucaro stated she would like to invite the Commissioners and the County Administrator Charlie Young to the March 20th meeting as the vendor will also be attending the meeting.

Member Hall stated he cannot attend the March 20th meeting as he is out of town. Deputy Director Bucaro asked if the Board Members would like to change the meeting date. After reviewing their schedules, Monday, March 20th was cancelled and Friday, March 17th at 10:00 a.m. was scheduled.

With no further business, Member Hall moved to adjourn; seconded by Member Wyenandt. Roll call:

Chairman Cloud	yea
Member Wyenandt	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The meeting was adjourned at approximately 9:55 a.m.

Frank Cloud, Chairman

Diane Noonan, Director

Todd Hall, Member

Chris Wunnenberg, III Member

Kathy Wyenandt, Member