



Butler County
Board of Elections

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Election Observer Information Guide

May 8, 2018 Primary Election

Secretary of State Directive 2016-23 Section 1.08

All Election Observer procedures are prescribed in SOS Directive 2016-23, Section 1.08.

Election Cycle Schedule

In Person Voting

Daily Hours beginning April 10, 2018

Wednesday through Friday

8:00 a.m. to 5:00 p.m.

April 16 - April 27, 2018

Monday through Friday

8:00 a.m. to 5:00 p.m.

Extended Hours:

Monday, April 30, 2018 through Friday, May 4, 2018

8:00 a.m. to 7:00 p.m.

Saturday, May 5, 2018

8:00 a.m. to 4:00 p.m.

Sunday, May 6, 2018

1:00 p.m. to 5:00 p.m.

Last Day to Vote Early:

Monday, May 7, 2018

8:00 a.m. to 2:00 p.m.

Public Pre-Test of the Tabulation System is scheduled for Friday, April 13, 2018 at 9:00am

Absentee Ballot Opening (Subject to change depending on volume)

9:30am-11:30am Monday, April 30, 2018

2:00pm-4:00pm Monday, May 7, 2018

Election Day Board Meeting Schedule

Tuesday, May 8, 2018 at 7:00pm – Board meeting to adjudicate vote-by-mail ballots and observe pre-test of tabulating equipment

Election Night Reporting Schedule

Absentee returns reported between 7:45pm and 8:00pm. Results updated every 15 minutes.

Provisional Ballot Processing

Processing daily beginning Thursday, May 10 from 8:30am – 4:30pm Monday through Friday.

Board meeting to approve provisional ballots scheduled for 1:00pm on Monday May 21, 2018.

Official County and Certification (Note: all dates and times are depending on volume)

Opening and scanning vote-by-mail ballots received after Election Day on Monday, May 21, 2018, from 2:30pm-4:30pm

Opening and provisional ballots on Monday, May 21, 2018 from 2:30pm-4:30pm

Official run completed by 4:30pm on Tuesday, May 22, 2018

Board meeting to certify on Tuesday, May 29, 2018 at 1:00pm